

REGULATIONS
OWN SCHOLARSHIP FUND POWIŚLAŃSKI UNIVERSITY
FOR STUDENTS WITHOUT POLISH CITIZENSHIP
UNDERTAKING STUDIES ON THE BASIS
OF AN ADMINISTRATIVE DECISION OF THE RECTOR

CHAPTER I
GENERAL PROVISIONS

§ 1

1. The Powiślański University's own Scholarship Fund, as referred to in Article 420 (1) of the Act of July 20, 2018. - Law on higher education and science and Science (Journal of Laws of 2023, item 742), hereinafter referred to as the Act, and § 21 (1) of the Articles of Association of Powiślański University, hereinafter referred to as the "Fund", allocated for scholarships for academic performance for students of the Powiślański University who do not have Polish citizenship undertaking studies on the basis of an administrative decision of the Rector, shall be created from:

- 1) The allowance for the cost of educational and scientific activities, referred to in Article 420, paragraph 4 of the Law, hereinafter referred to as the "write-off" - scholarships financed from these funds are hereinafter referred to as "scholarships from own funds";
- 2) contributions of legal entities or individuals, hereinafter referred to as "Funders", allocated to the Fund - scholarships financed from these funds are hereinafter referred to as "funded scholarships".

2. Fund resources are accumulated in a separate account of the Fund; unused in a given year shall be transferred to subsequent years for use for the purposes specified in the in these Regulations, hereinafter referred to as the "Regulations".

3. The number and amount of scholarships awarded from the Fund depend on on the amount of funds accumulated in the Fund, and in the case of funded scholarships - on the disposition of the Founder contained in an agreement with the University, subject to further provisions of the Regulations.
4. The scholarships referred to in these Regulations shall be awarded for the duration of the academic year. At the same time, subject to other provisions of the Regulations, scholarships are paid in two tranches once a semester in a one-off form, with the first tranche payable within two months of its granting, to the scholarship holder's bank account indicated in the application.
5. The amount of the scholarship referred to in paragraph 4 of this section will be determined by the Rector by a separate order.
6. If the Fund's resources do not allow in a given year to award scholarships in the number and amounts specified in the Rector's order, the scholarships in that year shall not be awarded.
7. Student scholarships are awarded in compliance with the powers of the student government as set forth in Article 420, paragraph 2 of the Law.

§ 2

1. Scholarships from the Fund may only be granted to students of the Powiślański University who do not have Polish citizenship undertaking their studies on the basis of an administrative decision of the Rector , hereinafter referred to as the University (PSW).
2. Scholarships from the Fund may be awarded for high academic performance and academic achievements obtained in the course of higher education.
3. Subject to other provisions of the Regulations, the deadline for submitting applications for a scholarship from the University's own funds, no earlier than October 15 and no later than November 15 of each year, shall be announced by the Rector and made public on the University's website at least one month before the final deadline for accepting applications, in time for the issuance of opinions required by the Regulations. The announcement shall include, in particular:
 - 1) deadline and place for submitting scholarship applications;
 - 2) Information on persons eligible to apply for a scholarship;
 - 3) scholarship award criteria;
 - 4) The number and amount of scholarships to be awarded;

- 5) rules and procedures for awarding the scholarship;
 - 6) Determine the information that should be included in the application and the documents that should be attached to it.
4. The presentation of scholarships is ceremonial and takes place either at a university-wide ceremony or at a Senate meeting.

CHAPTER II SCHOLARSHIPS FROM OWN FUNDS

Chapter I Common provisions

§ 3

1. No more than two scholarships may be awarded from own funds in a given academic year, subject to paragraph 5.
2. The application for a scholarship from own funds is submitted by the student concerned.
3. The student's application requires the opinion of the relevant pro-rector.
4. Subject to § 1 paragraph 4, the amount of the scholarship from own funds in a given academic year is determined by the Rector, taking into account the balance of the Fund in the portion coming from the from the deduction referred to in § 1 section 1 item 1.
5. Depending on the state of the Fund, in the part coming from the write-off referred to in § 1, paragraph 1, point 1, the Rector may decide - but not more than twice - to To increase the number of scholarships in a given year beyond the number specified in paragraph 1, as well as to increase the maximum scholarship amount referred to in § 1 section 4, however, not more than twice.

§ 4

1. A scholarship from the Rector's own funds is awarded by the Rector on the basis of a proposal from the chapter.
2. For student scholarships, the composition of the chapter is as follows:
 - 1) The Vice Chancellor for Educational Affairs - chairman of the chapter;
 - 2) Director of the deanery division;
 - 3) PSW Student Government President,
 - 4) Chairman of the Directional Council of the PSW Student Government.

3. The administrative support of the chapter, as referred to in paragraphs 2 and 3, is provided by the appropriate Dean's Office of the University or its branch.

§ 5

The application for a scholarship from own funds should include, in particular:

- 1) justification;
- 2) Confirmation of the fulfillment of the criteria for the award of a given scholarship specified in the Regulations in the Regulations;
- 3) documentation confirming high academic performance and academic achievements obtained in the course of higher education in the case of students;
- 4) the required opinions referred to in § 3 paragraph 3.

§ 6

1. Applications for scholarships from own funds are submitted to the relevant dean's office.
2. An employee of the relevant dean's office:
 - 1) registers applications;
 - 2) Checks the completeness of the documentation.
3. The Rector shall decide on the granting of a scholarship from his own funds within 30 days after the application is submitted, at the request of the chapter referred to in § 4.
4. The relevant dean's office of the University shall inform the applicant in writing of the granting or refusal of a scholarship from its own funds within 14 days of the decision.
5. In the case of a refusal to grant a scholarship from the applicant's own funds, the applicant may, within 14 days of the delivery of the decision, submit a reasoned request for its reconsideration by the Rector. The Rector shall consider the application within 30 days. The Rector's decision is final.
6. The recipient of the scholarship shall be informed in writing of the award of the scholarship from its own funds within 14 days from the date of the Rector's final decision.

Chapter II **Scholarship for students**

§ 7

1. A scholarship from own funds may be awarded to a student who is outstanding in his/her studies, who, in the course of his/her studies to date, meets all of the following

conditions:

- 1) does not receive a rector's scholarship from funds allocated by the Ministry of Science and Higher Education;
- 2) has not been punished with a disciplinary penalty that has not been erased, and there are no disciplinary proceedings pending against him;
- 3) in the academic year preceding the application for the scholarship, achieved a grade point average of not less than 4.8, calculated in accordance with the Rules and Regulations of the Powiślański University;
- 4) has not repeated a semester or year of study in the course of previous studies and has not benefited from conditional entry for the next semester;
- 5) in the course of his studies to date, he has achieved academic achievements, in particular, such as:
 - a) Publications of scientific and scientific research papers,
 - b) obtaining a prize or award for scientific and research activities,
 - c) Creative participation in research work.

or:

- d) has demonstrated a significant degree of commitment to the University.

2. The academic achievements referred to in paragraph 1 must be from the previous academic year. Scoring for academic achievements:

Achievement level	Type of achievement	Score
I	Organization of scientific undertakings carried out within the framework of the scientific circle	40
II	Prize, diploma or award in a regional competition thematically related to the curriculum	50
III	Participation with a paper at a national conference	70
IV	Participation with a paper at a foreign conference	80
V	Publication in a journal on the list of the Ministry of Science and Higher Education	90

VI	Award, diploma or honorable mention in a competition nationwide/ international thematically related to the curriculum	100
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3. The involvement in the activities of the university referred to in paragraph 1 must be from the from the previous academic year. The score for the aforementioned involvement:

Level	Type o	Score
I	Assistance / cooperation in the organization of intra-university events	40
II	Assistance / cooperation in the organization of public events	50
III	Organization of an intra-university event according to your own concept / idea	70
IV	Organization of a public event according to your own concept / idea	80

4. On an annual basis, the recipients of the scholarship shall be a maximum of two students who took the first two places in the point ranking that takes into account their academic performance and/or involvement in the activities of the university, as referred to in paragraph 1 item 2. The final number of points shall be determined by dividing the points obtained for the grade point average by the number of years to which the data relates. In the event of an equal number of points, the number of points obtained for grade point average shall be decisive.
5. If a person who was a scholarship recipient in a previous period or periods applies for a scholarship, the grade point average after the last successful application is taken into account.

SECTION III FUNDED SCHOLARSHIPS

§ 8

1. Founded scholarships are awarded only for the achievements specified in § 2 paragraph.
2. The provisions of § 7-8 shall apply mutatis mutandis to funded scholarships, subject to further provisions of the Regulations.
2. In the agreement concluded with the University, the Founder may indicate specific achievements in the course of study, which will be taken into account in the awarding of the scholarship funded by him. The funder may also specify the circle of those eligible to apply for the scholarship (e.g., students of specific majors). The substantive evaluation of applications may not take into account criteria other than for academic performance.
3. The Founder may determine the detailed manner and procedure for the selection of scholarship recipients, including the composition of the chapter recommending the awarding of scholarships, taking into account the participation of the Founder's representatives, with the proviso that in the case of scholarships for students, the chapter shall include a representative of the student government, respectively.
4. In the absence of any contractual provisions to the contrary, the provisions of § 1- § 6 shall apply mutatis mutandis as to the method and procedure for selecting grantees.
5. The funder may indicate in the agreement the number and amount of scholarships funded by it, as well as the frequency and timing of their payment, subject to the preceding provisions of the Regulations, with the total number of scholarships funded by one funder in a given year not to exceed 10.
6. Regarding the determination of the amount of the stipend and its payment, the provisions of § 1, paragraphs 4 and 5 shall apply accordingly.

CHAPTER IV

FINAL PROVISIONS

§ 9

1. In the event that a scholarship recipient loses his/her student status or is subject to a legally imposed disciplinary penalty, the Rector shall revoke the decision on granting the scholarship and withhold its further payment starting from the month following the loss of status or from the month following a legally imposed disciplinary penalty.

and withholds its further payment starting from the month following the loss of status or from the month following the month in which the disciplinary penalty was validly adjudicated. The provisions of § 6 paragraphs 4-6 shall apply accordingly.

2. Scholarships improperly collected shall be subject to repayment. Unduly collected scholarships shall be considered as scholarships obtained on the basis of false data and other cases of intentional misrepresentation of the Chapter referred to in § 4 or the Rector, as well as scholarships collected contrary to the provisions of paragraph 1. The Rector shall decide by decision on the unduly collected scholarship and call for its return. The provisions of § 6 paragraphs 4-6 shall apply accordingly.
3. In the event of the death of a Funder who is an individual, or the liquidation or bankruptcy of a Funder who is a legal entity, the scholarships funded by that Funder shall not be awarded, and payment of the awarded shall be suspended, unless the funds provided by the Founder to date allow for further payment.

§ 10

The provisions of these regulations shall apply from January 19, 2024.

§ 11

Doubts related to the granting of scholarships and the application of these Regulations shall be resolved by the Rector.

Katarzyna Strzała-Osuch, PhD, Professor of PSW

Rector